

QUEENS LIBRARY
BOARD OF TRUSTEES
THURSDAY, MARCH 28, 2019
MINUTES

A meeting of the Board of Trustees was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, March 28, 2019. The meeting was called to order at 8:19 PM by Chair of the Board, Haeda Mihaltses.

I. Roll Call

Attendee Name	Title	Status	Arrived
Haeda Mihaltses	Chair of the Board	Present	
Robert Santos, Esq.	Vice Chair of the Board	Present	
Earl G. Simons, Ed. D.	Secretary	Excused	
Lydon Sleeper-O'Connell	Treasurer	Present	
Eli Shapiro, Ed. D., LCSW	Assistant Treasurer	Present	
Judy E. Bergtraum, Esq.	Board Member	Present	
Matthew M. Gorton	Board Member	Present	
Julissa Gutierrez	Board Member	Present	
James M. Haddad, Esq.	Board Member	Excused	
Pauline Healey	Board Member	Excused	
Andrew P. Jackson	Board Member	Present	
Deborah King	Board Member	Excused	
Carl S. Koerner, Esq.	Board Member	Excused	
Michael E. Rodriguez, Esq.	Board Member	Present	
George Russo, Esq.	Board Member	Present	
Edward Sadowsky, Esq.	Board Member	Excused	
Udai Tambar	Rep - Mayor's Office	Excused	
Allan Swisher, Esq.	Rep - Borough President	Excused	
Jimmy Yan	Rep - Comptroller	Present	
Eve Cho Guillergan, Esq.	Rep - Speaker	Excused	

Hon. Jumanne Williams	Public Advocate	Present	
Nick Smith	Rep - Public Advocate	Present	
Dennis M. Walcott	President & CEO	Present	
Nick Buron	Chief Librarian & Sr. VP	Present	
Lewis Finkelman, Esq.	Chief Operating Officer & Sr. VP.	Present	
Sung Mo Kim	General Counsel & Sr. VP.	Present	
Gitte Peng	Chief of Staff & Sr. VP.	Present	
Michael Tragale	Chief Financial Officer & Sr. VP.	Present	
Jonathan Chung	Director of Government Affairs	Present	
Justin Carroll, Esq.	Associate General Counsel	Present	
Vishnu Dawah	Controller, Finance	Present	
William Funk	Director of Procurement	Present	
William Goldband	VP, Information, Technology & Development	Present	
John Katimaris	VP, Capital Projects	Present	
Amy Mugavaro	Executive Director, QLF	Present	

II. Approval of BOT Minutes

1. Approval of Minutes of the Board of Trustees Meeting (ID # 1955)

Recommended Motion for Consideration:

I move that the Minutes of the Board of Trustees and Committee meetings be approved as submitted.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Michael E. Rodriguez, Esq.
AYES:	Mihaltses, Santos, Esq., O'Connell, Shapiro, Ed. D., LCSW, Bergtraum, Esq., Gorton, Gutierrez, Jackson, Rodriguez, Esq., Russo, Esq.
EXCUSED:	Simons, Ed. D, Haddad, Esq., Healey, King, Koerner, Esq., Sadowsky, Esq.

III. Report of the Chairman of the Board

Board Chair, Haeda Mihaltses announced the appointment of the new trustee, Deborah King and welcomed her to the board. Due to prior arrangements, Ms. King is expected to attend her first board meeting in May 2019.

IV. Committee Reports

A. Buildings & Grounds Committee - March 28, 2019

1. Approval of the Building & Grounds Committee Report (ID # 1953)

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Michael E. Rodriguez, Esq.
AYES:	Mihaltses, Santos, Esq., O'Connell, Bergtraum, Esq., Gorton, Gutierrez, Jackson, Rodriguez, Esq., Russo, Esq
ABSTAIN:	Eli Shapiro, Ed. D., LCSW.
EXCUSED:	Simons, Ed. D., Haddad, Esq., Healey, King, Koerner, Esq., Sadowsky, Esq.

B. Executive Committee - March 28, 2019

1. Approval of Executive Committee Report (ID # 1957)

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

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RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Julissa Gutierrez
AYES:	Mihaltses, Santos, Esq., O'Connell, Shapiro, Ed. D., LCSW, Bergtraum, Esq., Gorton, Gutierrez, Jackson, Rodriguez, Esq., Russo, Esq.
EXCUSED:	Simons, Ed. D, Haddad, Esq., Healey, King, Koerner, Esq., Sadowsky, Esq.

C. Finance & Investments Committee - March 28, 2019

1. Approval of Finance and Investments Committee Report (ID # 1956)

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Eli Shapiro, Ed. D., LCSW
AYES:	Mihaltses, Santos, Esq., O'Connell, Shapiro, Ed. D., LCSW, Bergtraum, Esq., Gorton, Gutierrez, Jackson, Rodriguez, Esq., Russo, Esq.
EXCUSED:	Simons, Ed. D., Haddad Esq., Healey, King, Koerner, Esq., Sadowsky, Esq.

V. President's Report

Dennis M. Walcott, President and CEO, gave the board a presentation on the Library's renewed promise to the public, which includes the values the Library expresses, the experiences that the Library is committed to delivering to the public, and what should and can be expected from the Library as we fulfill our core mission and strategic plan.

He reported that on Tuesday, April 2, a press conference will be held at the Central Library to launch the new Queens Library website. Councilmember Jimmy Van Bramer is expected to participate. Mr. Walcott also reported that "Public" was added back into the Library's name, and the Library would have a new tagline, "We Speak Your Language". The new tagline will reinforce the Library's values, and emphasize our commitment to understanding and serving the public's wide range and many types of languages - people's diverse backgrounds, identities, interests, and experiences. A new logo and visual identity will reinforce the renewed promise.

Mr. Walcott also reported that at the all-staff webinar held on Tuesday, March 26, he committed to visiting all 65 locations within 65 days in order to welcome the public alongside staff. To date, he has visited eight locations, and anticipates completing all visits prior to his 65-day commitment. The Library is also rolling out tablets loaded with Google Translate and additional handheld translation devices to all library locations so that staff and customers can have conversations in multiple languages.

Mr. Walcott also reported that the Information and Technology Development (ITD) and Marketing Departments have been working diligently to redesign the website to make it faster, clearer, and easier to navigate, while ensuring compliance with the ADA. He asked Ankaj Patidar, Software Development Manager, ITD, to give the board an

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overview of the new website. The board was impressed and appreciative of the newly redesigned website.

Mr. Walcott and the board thanked ITD and Marketing for the hard work and team effort in undertaking this project, including the redesign of the website, and bringing it to this point. He also gave kudos to Amanda Beekharry, Senior Marketing Manager, for her critical role in the redesign and the new visual identity of Queens Public Library.

Board members praised the new visual identity and expressed support for the renewed promise to the public.

Mr. Walcott also reminded the board that the Annual Public Budget Hearing will be held on Thursday, April 11, 6pm at the Central Library.

1. Key Performance Indicators Report February 2019 (ID # 1954)

RESULT:	PRESENTED
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VI. Other Business

VII. Adjournment

1. Motion to Adjourn (ID # 1952)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Michael E. Rodriguez, Esq.
AYES:	Mihaltses, Santos, Esq., O'Connell, Shapiro, Ed. D., LCSW., Bergtraum, Esq., Gorton, Gutierrez, Jackson, Rodriguez, Esq., Russo, Esq.
EXCUSED:	Simons, Ed. D., Haddad, Esq., Healey, King, Koerner, Esq., Sadowsky, Esq.

The meeting was closed at 9:01 PM.

Secretary